

**REQUEST FOR QUALIFICATIONS
FOR ARCHITECTURAL/ENGINEERING SERVICES
AT ALABAMA FORESTRY COMMISSION PROPERTIES**

Pursuant to §41-16-72(3) of the Code of Alabama, 1975, as amended, the Alabama Forestry Commission (AFC) requests qualifications from qualified design professionals to provide full-site master planning/architectural/engineering services for various projects at AFC-owned properties across the state under an open-end agreement.

Proposed Scope of Work: The scope of work includes full-site master planning, architectural and/or engineering services for various projects at AFC-owned properties throughout the State of Alabama. The projects will vary in size, complexity, and duration. The work may include, but is not limited to, recreational improvements including site master planning, installation of RV pull-through sites, bathhouses, pavilions, offices, classroom facilities and dormitories. Development of site infrastructure (i.e. roads, parking, utilities and drainage) and trail design and installation may also be included in the projects undertaken at various locations. The term of the agreement will be for two (2) years with an option to renew for two (2) additional years.

Background: Established in 1924, the AFC was created to protect Alabama forests from harmful agents, to service and help landowners carry out responsible forest management on their property, and to educate the general public about the values of forests in ensuring both a healthy economy and environment. The AFC also assists with emergency responses following hurricanes, tornadoes, ice storms and other natural disasters. The AFC is governed by a seven-member Board of Commissioners appointed by the Governor.

Qualifications: Interested professionals shall demonstrate experience with site master planning, development of site-based public recreational enhancements, and construction of new structures such as offices, educational facilities, dormitories, and site infrastructure (i.e. roads, parking, utilities and drainage) and trail design and installation; experience with full project management from project inception through completion of construction; and knowledge of and experience with Alabama Division of Construction Management (DCM) procedures and forms for design and construction projects. Interested professionals and their consultants shall hold current professional licenses and be registered in the State of Alabama. Interested professionals will be selected on the basis of experience and qualifications of the firm and its consultants; capability and ability to perform the work in a timely manner; experience and range of services provided by proposed team; professional experience with projects of similar complexity and scope; and the capability and ability to perform the work in a timely manner.

Minority Business Enterprise and Woman Business Enterprise Firms participation and collaboration are encouraged. All applicable State of Alabama Division of Construction Management procedures, as well as any other applicable requirements from funding sources shall be utilized on this project.

Applicable Code of Alabama Provisions (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1 through -35 of the Code of Alabama imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to the project.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

Qualifications are due no later than 4:00 p.m. on January 5, 2023.

Supply three (3) hard copies and one (1) digital copy (on flash drive) of all required qualification information to:

Rick Oates, State Forester
Alabama Forestry Commission
513 Madison Avenue
Montgomery, AL 36130-0900 (U. S. Post Office) 36104 (Overnight Delivery)

If selected for an interview, interviews will occur January 17 – January 20, 2023 at AFC Headquarters in Montgomery, Alabama.

For questions and additional information, contact Will Brantley, Assistant State Forester, 334-560-6047, william.brantley@forestry.alabama.gov .

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama. Additionally, the AFC may consider contracting with more than one respondent to meet our needs as necessary.