

Request For Proposals Prescribed Burning In Alabama Training Project

The Alabama Forestry Commission (AFC) is responsible for implementing the Alabama Prescribed Burning Act (Code of Alabama, 1975, Section 9-13-270) and related regulations. Part of that responsibility is to provide training for prescribed burn managers interested in obtaining certification and continuing education for Certified Prescribed Burn Managers. The AFC is requesting proposals to assist in presenting this workshop and training materials. The specific details are as follows:

Prescribed Burn Manager Certification Training

- The Contractor will be responsible for developing, arranging, and conducting two (2) Prescribed Burn Manager Certification courses over a 1-year period. Each of these courses must contain thirty-two (32) instructor contact hours, as required by Alabama Prescribed Burning Act regulations (Alabama Forestry Commission Administrative Code 390-x-6-.01). Each course will be taught in the central region of the state in order to accommodate as many students as possible. The AFC may authorize additional courses and must concur on the specific dates and locations designated for training.
- The Contractor will be responsible for developing, arranging, and conducting two (2) Prescribed Burn Recertification workshops over a 1-year period. These workshops must contain six (6) instructor contact hours, as required by Alabama Prescribed Burning Act regulations (Alabama Forestry Commission Administrative Code 390-x-6-.01). Each workshop will be taught in the central region of the state in order to accommodate as many students as possible. The AFC may authorize additional workshops and must concur on the specific dates and locations designated for training.
- The instructor must teach these certification courses and workshops prior to September 30, 2020. These courses and workshops will be subject to AFC approval. In the event participation numbers are too low to warrant a particular course or workshop, that course or workshop may be postponed and rescheduled or canceled.
- The Contractor will be responsible for producing a detailed course and workshop outline for fifty students per course or workshop, using existing training materials and incorporating the latest ideas and concepts included in the Alabama Prescribed

Burning Guide, 2012; Fireline Handbook Appendix B; Fire Behavior; S300, Prescribed Fire Burn Boss, S390 Fire Behavior and in accordance with State law and Alabama Forestry Commission regulations.

- The Contractor will be responsible for venue, advertising, logistics, handouts, audio-visual equipment, instructor services, and all other expenses incurred unless otherwise specified.
- The Alabama Forestry Commission will be responsible for registration and collecting all fees.
- The Alabama Forestry Commission will be responsible for providing copies of the Alabama Prescribed Burning Guide, 2012 to participants.

All work proposed will be performed by the Contractor or by subcontractors who approved in advance by the AFC.

- a) The Contractor must list a price for the two (2) certification courses and may submit a price for each additional course in the event more are needed and authorized.
- b) The Contractor must list a price for the two (2) recertification workshops and may submit a price for each additional workshop in the event more are needed and authorized.

The Contractor should be experienced in forestry, prescribed burning, and wildland fire management. The contractor is required to be an Alabama Registered Forester and Alabama Certified Prescribed Burn Manager and must have experience with classroom instruction utilizing the above-referenced course materials.

Persons interested in becoming a contractor for this project must submit their formal proposal in writing to the Alabama Forestry Commission at the address below by the close of business on **Friday, February 14, 2020**. Proposals received after the deadline will not be considered. Please share this information with anyone you feel may be interested in bidding on this proposal. **The AFC reserves the right to refuse any or all bids.**

Proposals must be submitted to:

Alabama Forestry Commission
Forest Protection Division
ATTN: John Goff
P.O. Box 302550
Montgomery, AL 36130-2550

For further information, contact John Goff or Marti Davis at the above address, by telephone at 334-240-9332 or by e-mail at John.Goff@forestry.alabama.gov or Marti.Davis@forestry.alabama.gov.